

SAN FRANCISCO CIVIL GRAND JURY

Confidential Citizen Complaint Form

IMPORTANT: Before submitting a complaint, we encourage you to resolve the issue directly with the relevant city agencies or officials.

The Civil Grand Jury is charged with investigating the efficiency and effectiveness of the operations of the officers, departments, and agencies of the City and County of San Francisco, and any other local government agencies in San Francisco, ONLY. The Civil Grand Jury does NOT have authority to investigate Federal or State officers or agencies, or the officers or agencies of other cities or counties. Additionally, the Civil Grand Jury has no authority to conduct criminal investigations, participate in lawsuits, or get involved in disputes between private parties.

The Civil Grand Jury does not investigate all complaints received. Investigations are at the discretion of the Jury. Investigation of your complaint will not be confirmed. All investigations remain confidential unless and until the Civil Grand Jury decides to issue a final public report, which typically includes findings and recommendations to which the relevant governing agencies and elected officials must respond.

THIS COMPLAINT IS ABOUT

Name of City Official or Agency: _____

Address: _____

Email: _____ Telephone: _____

NATURE OF COMPLAINT

Describe the events in the order they occurred and as concisely as possible. Attach additional sheets if necessary.

CONTACTS

List persons and agencies contacted/consulted prior to this Civil Grand Jury request, and their responses.

Identify witnesses, with contact information, if possible, that the Civil Grand Jury may contact for further information.

ACTION REQUESTED

Describe the action you wish the Civil Grand Jury to take.

SUBMITTED BY

Your Name: _____

Address: _____

Email: _____ Telephone: _____

Signature: _____ Date: _____

Your mailing or email address is necessary if you wish the Civil Grand Jury Foreperson to acknowledge your submission.
Anonymous complaints will not be responded to if the Civil Grand Jury is unable to contact you for additional information.
Any exhibits or supporting documents submitted with this form will not be returned.
Complaints must be submitted in writing. Complaints are not accepted by phone.

MAIL TO

San Francisco Civil Grand Jury
400 McAllister Street, Room 008
San Francisco, CA 94102