



Superior Court of California

County of San Francisco

Externship with Criminal Division Legal Research Department of the San Francisco Superior Court

The San Francisco Superior Court Criminal Division's legal research department is accepting applications from law students interested in an externship for Fall, Spring, or Summer.

Externs will be responsible for performing legal research assignments and drafting memoranda regarding criminal law issues under the supervision of the Criminal Division's staff attorneys and legal research attorneys. Externs will work out of the Court's Hall of Justice (850 Bryant St.) location. The externship will provide students with the opportunity to observe hearings at the Hall of Justice.

20 hour per week minimum commitment required during the school year. 30 hour per week minimum commitment required during the Summer.

Interested students should submit applications via email to Supervising Court Staff Attorney Melissa Wee at mwee@sftc.org. Applications should include a cover letter, resume, writing sample, and an unofficial transcript. Please specify if you are interested in a Fall, Spring, or Summer externship and indicate the hours you are available per week.

If you are interested in an externship for the Fall semester, please submit your materials by **June 30th**. If you are interested in an externship for the Spring semester, please submit your materials by **November 15th**. If you are interested in an externship for the Summer, please submit your materials by **March 31st**.

Applications are accepted and decisions will be made on a rolling basis.