

(e) Briefly describe your trial and litigation experience:

Number of bench trials: _____

Number of jury trials: _____

Number of motions argued: _____

Number of other types of court hearings: _____

3. **Court-Related Experience**

Have you ever served as a judge, judge pro tem, referee, special master, or hearing officer? If yes, please provide the following information.

Court or Agency	Dates of Service

Describe your experience: _____

4. **Settlement Experience & Training**

(a) Have you conducted settlement conferences or served as a mediator in civil cases?

Yes No

If yes, for how many years: _____

(b) Approximately how many settlements in total have you conducted as

an attorney-participant: _____ a settlement attorney or mediator: _____

(c) Number of cases in which you have provided settlement services *in the last 12 months*: _____

(d) Settlement Training & Education (include any mediation and temporary judge training).

Organization/ Provider	Course Title/ Brief Description of Training	No. of Hours	Month/Year Attended

Initials _____

(e) Settlement Panels. List the private, public or community agencies in which you have served.

ADR Panel Title/ Type & Location	From (Month/Year)	To (Month/Year)

(f) Affiliation with Other Dispute Resolution Organizations.

Name of Organization	Nature of Affiliation	Number of Years

5. Disciplinary Actions & Criminal History

(a) Have you ever pleaded guilty or no contest to, or have been convicted of, a felony or misdemeanor? Yes No

If yes, please explain: _____

(b) Have you ever been suspended or subject to disciplinary action as a result of an investigation from a professional organization, public entity or mediation program? Yes No

If yes, please explain: _____

(c) Are you aware of any pending disciplinary action against you by any professional organization, public entity or mediation program? Yes No

If yes, please explain: _____

Criminal or disciplinary actions will not automatically bar you from inclusion in the program. Failure to list criminal convictions or professional disciplinary actions taken against you, however, will result in automatic removal from the program.

Initials _____

6. Professional References

List three individuals who are familiar with your work as a *settlement attorney or mediator*.
(Please be mindful of confidentiality and seek prior permission to use these names.)

NAME:	FIRM:
ADDRESS:	CITY/STATE/ZIP:
PHONE:	EMAIL:
RELATIONSHIP:	

NAME:	FIRM:
ADDRESS:	CITY/STATE/ZIP:
PHONE:	EMAIL:
RELATIONSHIP:	

NAME:	FIRM:
ADDRESS:	CITY/STATE/ZIP:
PHONE:	EMAIL:
RELATIONSHIP:	

7. Professional Insurance Coverage

Do you have malpractice insurance coverage?

Yes No

Type of coverage: _____

Policy limits: _____

Carrier name: _____

Exp. date: _____

Initials _____

8. Supplemental Information (optional)

(a) Provide any pertinent information that you would like the selection panel to consider in connection with your possible nomination as a volunteer civil settlement attorney.

(b) I am fluent and able to conduct settlement conferences in the following language(s):

Spanish Cantonese Mandarin Other: _____

(c) Letters of Reference. Attach up to three letters from the references identified above.

Initials _____

Panel Requirements. If selected, I agree to the following:

- Submit a completed Oath Form (provided upon acceptance) certifying awareness of and agreement to comply with all statutes, rules, policies, procedures, and processes related to the Mandatory Settlement Conferences program, including but not limited to, the canons of judicial ethics;
- Attend training sessions sponsored by the Court as may be required;
- Volunteer for at least two half-day calendars per month as assigned by the Court;
- Report to the ADR Administrator any criminal convictions in which I am involved in or become involved in as well as any disciplinary action taken against me by any state, federal or professional licensing board and/or agency.

Certification of Applicant: I hereby certify that all statements made in this entire application, including attachments, are true and complete to the best of my knowledge. I understand that any false, incomplete, or incorrect statement, regardless of when it is discovered, may result in my disqualification or dismissal from a position as a volunteer civil settlement attorney. I understand that inclusion on the panel and service as a volunteer civil settlement attorney is at the sole discretion of the court, and that I may be removed from the list at any time without notice or cause.

Date: _____

Print name: _____

Signature: _____

Initials _____