



NOTICE OF REDUCED HOURS IN SAN FRANCISCO CLERKS' OFFICES

ANNOUNCEMENT

The Superior Court of California, County of San Francisco, hereby provides public notice, pursuant to Government Code section 68106, of a reduction in clerks' office hours. This change is necessary to address ongoing budget constraints and long-term reductions in Court staffing. Over the past 15 years, the Court's staffing has declined by approximately 30 percent.

REDUCED HOURS

Effective October 19, 2026, all Clerks' Offices will close to the public at 12:30 p.m. everyday. This is a reduction of three hours per day.

All of the clerks' offices are affected. These clerks' offices are located at:

- Civil Clerk's Office, 400 McAllister Street, Civic Center Courthouse (CCC), Room 103
- Unified Family Court Clerk's Office, 400 McAllister Street, CCC, Room 402
- Criminal Clerk's Office, 850 Bryant Street, Hall of Justice (HOJ), Room 101
- Traffic Court Clerk's Office, 850 Bryant Street, HOJ, Room 145 and 400 McAllister Street, CCC, Room 103
- Juvenile Delinquency Clerk's Office, 375 Woodside Avenue, Juvenile Justice Center, Room 101.

All clerks' offices will be open Monday to Friday, from 8:30 a.m. to 12:30 p.m. Drop boxes will be available outside each main entrance of all clerk's offices between 12:30 p.m. and 4:00 p.m. Documents received in the drop box by 4:00 p.m. will be processed with a same-day submission date.

PUBLIC COMMENT

Any person wishing to comment on the Court's plan for these limited service days may provide written comment by emailing sfcourtbudget@sftc.org. The public comment period will close on October 16, 2026.